

Standing Orders for AGMs

1. The business of an AGM shall be:

- i. Commodore's Welcome
- ii. Apologies
 - a. Minutes of the last AGM
 - b. Matters arising from the minutes that are not covered elsewhere
- iii. Adoption of the Accounts for the year to 31st August 2021
- iv. Presentation, questions and acceptance Annual Reports from Council (which have published in advance)
- v. Appointment of Club Accountants
- vi. Resolutions
- vii. Approval of Honorariums
- viii. Election of Flag Officers and Officers

1) Commodore	2) Vice Commodore
3) Rear Commodore	4) Hon. Treasurer
5) Hon. Secretary	6) Harbourmaster
7) Yard Master	

ix. Election of Council of Management

8) Membership Secretary	9) Dinghy Captain
10) Cruiser Captain	11) Rowing Captain
12) Bosun	13) House Committee Chair
14) Social Secretary	15) Training Manager
16) Safety Officer	

Each individual standing for election ballot is advised to write an outline (of no more than 100 words) of their experience relevant to their nominated position. This is to be posted for members' information.

x. Any other business notified to the Chair in advance of the meeting

- 2. No meeting shall last longer than 3 hours (excluding ballot counting time). A motion for the temporary suspension of this Standing Order can be proposed, seconded and voted on, extending the meeting for 30 minutes, providing the proposal is put before the end of the meeting. If the business of the meeting is not concluded, a continuation meeting shall be arranged for a future date.
- 3. All speakers will be limited to one opportunity to speak on any subject or resolution, with the exception of the proposer of a resolution who will be given right of reply at the end of any discussion.
- 4. The proposer of a resolution will be limited to 5 minutes for proposal and 5 minutes for summing up. All other speakers will be limited to 3 minutes.
- 5. A procedure motion can be taken to move to the next business, without discussion
- 6. Proxy votes are valid only for the election of Directors. In order to be valid, proxy voting papers must be signed, dated and show the name, membership number and address of the voter. Emailed proxy votes are not acceptable. Proxy votes must be received by the Hon. Secretary 48 hours in advance of the meeting.